



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone, Website)
Hochschule RheinMain RheinMain University of Applied Sciences	D WIESBAD01	Kurt-Schumacher-Ring 19, 65197 Wiesbaden, GERMANY. www.hs-rm.de/international Institutional coordinator: Eva Bauer M.A. Phon: +49 611 9495-1572, Fax: +49 611 9495-1574 E-Mail: eva.bauer@hs-rm.de Departmental coordinator Civil Engineering: Prof. Dr. Stefan Plaum Phon: +49 611 9495-1481, Fax: +49 611 9495-1490 E-Mail : stefan.plaum@hs-rm.de

Sveučilište u Zagrebu University of Zagreb Građevinski fakultet Faculty of Civil Engineering	HR ZAGREB01	Institutional coordinator: Dott.ssa Tajana Nikolić Phon: +385 1 4698 165 E-mail: erasmus.coordinator@unizg.hr Faculty coordinator: professor Ivana Banjad Pečur Phon: +385 1 4639 162 E-mail: banjadi@grad.unizg.hr Website: http://international.unizg.hr/international_students/exchange_students
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [average duration]
D WIESBAD01	HR ZAGREB01	582	Civil Engineering	1 st , 2 nd	18 months (3 students x 6 months)
HR ZAGREB01	D WIESBAD01	582	Civil Engineering	1 st , 2 nd	18 months (3 students x 6 months)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [average duration *]	Staff Mobility for Training
D WIESBAD01	HR ZAGREB01	582	Civil Engineering	10 days (2 persons x 5 days)	5 days (1 person x 5 days)
HR ZAGREB01	D WIESBAD01	582	Civil Engineering	10 days (2 persons x 5 days)	5 days (1 person x 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
D WIESBAD01	582	German	English (lectures are held in German, within projects individual coaching in English possible)	B1	B2
HR ZAGREB01	582	Croatian	English (lectures are held in Croatian, consultations in English are provided for foreign students)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

For RheinMain University of Applied Sciences:

- Students and Staff with disabilities can contact the representatives for handicapped people in order to find an individual solution: www.hs-rm.de/hochschule/bewerben-studieren/information-und-beratung/unterstuetzung-bei-studium-mit-behinderung

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D WIESBAD01	15 May	15 November
HR ZAGREB01	10 May	10 November

[* to be adapted in case of a trimester system]

D WIESBAD01

2. The receiving institution will send its decision within 5 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

HR ZAGREB01

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

5. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading system of RheinMain University:

The grading system comprises five levels with numerical equivalents:

"sehr gut" (1.0, 1.3) = very good; "gut" (1.7, 2.0, 2.3) = good; "befriedigend" (2.7, 3.0, 3.3) = satisfactory; "ausreichend" (3.7, 4.0) = sufficient; "nicht ausreichend" (5) = non-sufficient/fail. The minimum passing grade is "ausreichend" (4.0).

HR ZAGREB 01:

[http://international.unizg.hr/international_students/exchange_students/academic information](http://international.unizg.hr/international_students/exchange_students/academic_information)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WIESBAD01	Laure Leuschner, international@hs-rm.de , +49 611 9495-1573	www.hs-rm.de/international
HR ZAGREB01	incoming@unizg.hr +385 1 4698 105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WIESBAD01	Laure Leuschner, international@hs-rm.de , +49 611 9495-1573	www.hs-rm.de/international
HR ZAGREB01	incoming@unizg.hr +385 1 4698 105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb



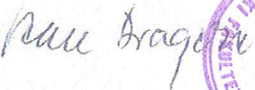

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WIESBAD01	Laure Leuschner, international@hs-rm.de , +49 611 9495-1573	www.hs-rm.de/international
HR ZAGREB01	Vlado Levak, vlado.levak@sczg.hr	http://international.unizg.hr/international_students/exchange_students/student_services/housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
D WIESBAD01	Eva Bauer, Erasmus Institutional Co-ordinator	11/11 2013	 
HR ZAGREB01	Professor Vesna Dragčević, Dean*	13 NOVEMBER 2013	 

* According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty

³ Scanned signatures are accepted