



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ¹ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|--|---|
| Università degli Studi Roma Tre Department of Engineering | I ROMA16 | European Student Mobility Programmes erasmus.agreements@uniroma3.it ph: +390657332746 fax: +390657332330 Via Ostiense 159 00154 Roma – Italia Erasmus Coordinators (Civil Engineering) : Prof. Giampiero Sciortino giampiero.sciortino@uniroma3.it | www.uniroma3.it http://uniroma3-public.gomp.it/Programmazioni/Catalogo/CatalogoErogata.aspx |

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|--|---------------------------------|---|---|
| | | <p>Prof. Francesco Bella francesco.bella@uniroma3.it</p> <p>Academic contact : Prof. Gianmarco De Felice gianmarco.defelice@uniroma3.it</p> | |
| <p>SVEUCILISTE U ZAGREBU University of Zagreb</p> <p>Faculty of Civil Engineering</p> | <p>HR ZAGREB01</p> | <p>Institutional coordinator: Ida Ogulinac (Ms) E-mail: erasmus.coordinator@unizg.hr , Tel: +385 1 4698 128</p> <p>Faculty coordinator: Assistant Professor Gordon Gilja E-mail: ggilja@grad.hr Tel: +385 1 4639 311</p> | <p>http://www.unizg.hr/homepage/international-exchange/exchange-students/</p> <p>https://www.grad.unizg.hr/en/rd/academic-mobility-and-exchanges/erasmus</p> |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*] |
|---|---|--------------------------------|--------------------------------|---|--|
| I ROMA16 | HR ZAGREBO 1 | 0732 | Building and civil Engineering | 2 nd | 2 students x 6 months each |

| | | | | | |
|--------------------|----------|------|--------------------------------------|-----|-------------------------------|
| HR ZAGREBO 1 | I ROMA16 | 0732 | Building and civil Engineering | 2nd | 2 students x 6 months each |
|--------------------|----------|------|--------------------------------------|-----|-------------------------------|

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|--|--|---|--------------------------------------|---|-------------------------------------|
| | | | | Staff Mobility for Teaching [total number of days] | Staff Mobility for Training * |
| I ROMA16 | HR ZAGREBO1 | 0732 | Building and civil Engineering | 1 x 5 days (8 hours) | Only by individual agreement |
| HR ZAGREBO1 | I ROMA16 | 0732 | Building and civil Engineering | 1 x 5 days (8 hours) | Only by individual agreement |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruc- tion 1 | Language of instruc- tion 2 | Recommended language of instruction level ² | |
|---|------------------------------|--------------------------------------|-----------------------------------|---|---|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| I ROMA16 | | Italian | | B1 | B2 Italian or English |
| HR | Civil | Croatian | English (lectures are | B2 | B2 |

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| | | | | | |
|----------|-------------|--|---|--|--|
| ZAGREB01 | Engineering | | held in Croatian, consultations in English are provided for foreign students) | | |
|----------|-------------|--|---|--|--|

For more details on the language of instruction recommendations, see the course catalogue of each institution.

HR ZAGREB01: For information regarding ERASMUS subjects (consultations in English), please refer to:

https://www.grad.unizg.hr/en/rd/academic_mobility_and_exchanges/erasmus

D. Additional requirements

Students with Special Needs Office: <http://www.uniroma3.it/en/students/prospective-students/students-special-needs/>

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|-------------------------|---------------------------|
| I ROMA 16 | June 15 th | November 15 th |
| HR ZAGREB01 | May 10 th | November 10 th |

2. The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

In the event of such notice being given, all existing commitments to staff or students will be fulfilled.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

HR ZAGREB01:

2. The receiving institution will send its decision within 8 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

The credits mentioned in Roma Tre transcripts are equal to ECTS. One credit represents 25 hours of study, with one full time academic year consisting of 60 ECTS credits. The grading system used at the University Roma Tre is the national grading system:

- Passing grades for each exam or learning activity can range from 18 to 30. The highest possible grade is 30 e lode (30L). For some exams and activities there is no grade, but only "pass" (IDONEO).
- Graduation grades can range from 66 to 110. The highest possible grade is 110/110 with honours. The final graduation mark depends on the average of exams grades and the academic value of the thesis and of its defense; the latter is evaluated by a commission of members of the Faculty.

More information can be found at the web-site: <http://www.cimea.it/default.aspx?IDC=135> .

Statistical distribution of grades can be found at the following link:

http://europa.uniroma3.it/relint_nuovo/sito_2005/view.asp?id=199

HR ZAGREB 01: <http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the

requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| I ROMA16 | incoming.students@uniroma3.it ph: +390657332329/328 fax: +390657332330 | http://portalestudente.uniroma3.it/en/international-mobility/programma-erasmus-incoming-students-eng/ |
| HR ZAGREB01 | incoming@unizg.hr , +385 1 4698 105 | http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| I ROMA16 | incoming.students@uniroma3.it ph: +390657332329/328 fax: +390657332330 | http://portalestudente.uniroma3.it/en/international-mobility/programma-erasmus-incoming-students-eng/ |
| HR ZAGREB01 | incoming@unizg.hr , +385 1 4698 105 | http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/ |

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| I ROMA16 | | http://portalestudente.uniroma3.it/mobilita/alloggi/ |
| HR ZAGREB01 | incoming@unizg.hr | http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/housing/ |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ³ |
|-------------------------------|--|------------|---|
| I ROMA16 | Prof. Luca Marcozzi Erasmus Institutional Coordinator | 09/01/2019 | |
| HR ZAGREB01 | Professor Stjepan Lakušić, Dean* | 09/01/2019 |  |

* According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty.

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Education.

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| HR ZAGREB01 | incoming@unizg.hr | http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/housing/ |

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