



**Erasmus+ Programme - Key Action 1**  
**Mobility for learners and staff - Higher Education Student and Staff Mobility**

**Inter-institutional<sup>1</sup> agreement 2019-2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II</b>	<b>I NAPOLI01</b>	Fernanda Nicotera, International Office, Corso Umberto I, 40 80138 Napoli (IT) Phone: +39-081-2537108/101/579; Fax: +39-081-2537110; email: <a href="mailto:international@unina.it">international@unina.it</a>	<a href="http://www.unina.it">www.unina.it</a>
<b>Departmental Coordinator Name:</b>		Prof. Antonio Formisano Dept of Structures for Engineering and Architecture – Piazzale Tecchio, 80 – 80125 – Naples – Italy – ph. +39-08176832438 – fax +39-081-5934792 – <a href="mailto:antoform@unina.it">antoform@unina.it</a>	<a href="https://www.docenti.unina.it/ANTONIO.FORMISANO">https://www.docenti.unina.it/ANTONIO.FORMISANO</a>
<b>Sveučilište u Zagrebu Građevinski fakultet</b> <b>University of Zagreb Faculty of Civil Engineering</b>	<b>HR ZAGREB 01</b>	Institutional coordinator: Ida Ogulinac (Ms) E-mail: <a href="mailto:erasmus.coordinator@unizg.hr">erasmus.coordinator@unizg.hr</a> Tel: +385 1 4698 128	<a href="http://international.unizg.hr/international_students/exchange_students">http://international.unizg.hr/international_students/exchange_students</a>
<b>Departmental Coordinator Name:</b>		Faculty coordinator: Professor Dražen Vouk E-mail: <a href="mailto:dvouk@grad.unizg.hr">dvouk@grad.unizg.hr</a> Tel: +385 1 4639 213	<a href="https://www.grad.unizg.hr/en/programms">https://www.grad.unizg.hr/en/programms</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeship
I NAPOLI01	HR ZAGREB 01	0732	Building and civil engineering	2nd = MsC 3rd = PhD	2*5 (10 months)	1
HR ZAGREB 01	I NAPOLI01	0732	Building and civil engineering	2nd = MsC 3rd = PhD	2*5 (10 months)	1

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
I NAPOLI01	HR ZAGREB 01	0732	Building and civil engineering	5 days	0
HR ZAGREB 01	I NAPOLI01	0732	Building and civil engineering	5 days	0

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I NAPOLI01		Italian	English	B1 Italian (no certification required)	B2 English/Italian (no certification required)
HR ZAGREB 01		Croatian	English (lectures are held in Croatian, consultations in English are provided for foreign students)	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

**HR ZAGREB01:** For information regarding ERASMUS subjects (consultations in English), please refer to: [https://www.grad.unizg.hr/en/international/international\\_students/erasmus](https://www.grad.unizg.hr/en/international/international_students/erasmus)

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

#### I NAPOLI01

[http://www.international.unina.it/contenuto.php?id\\_group=1&id\\_pag=2](http://www.international.unina.it/contenuto.php?id_group=1&id_pag=2)

**HR ZAGREB01:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [Incoming@unizg.hr](mailto:Incoming@unizg.hr)

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

**I NAPOLI01**

<http://www.sinapsi.unina.it/home>

**HR ZAGREB01:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [incoming@unizg.hr](mailto:incoming@unizg.hr)

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>I NAPOLI01</b>	June 30 <sup>th</sup>	December 15 <sup>th</sup>
<b>HR ZAGREB01</b>	10 MAY	10 NOVEMBER

**I NAPOLI01**

2. The University of Naples Federico II does not send a formal acceptance letter except for all Erasmus students that need a visa, who will receive an acceptance letter to obtain it. Students whose candidatures are rejected will be informed within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the University of Napoli Federico II. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Application procedure:

[http://www.unina.it/unina-international/student-mobility/erasmus#before\\_arrival](http://www.unina.it/unina-international/student-mobility/erasmus#before_arrival)

**HR ZAGREB01:**

The receiving institution will send its decision within 8 weeks.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

*If one or both parties wish to terminate the agreement a notice period of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## **F. Information**

### **1. Grading systems of the institutions**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

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<sup>4</sup>[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

## I NAPOLI01

### National Grading System

Each course is graded on a scale from 1 to 30, with 18 and 30 e lode (30 cum laude) as a minimum and maximum pass grade, respectively. Some exams can be evaluated by pass (superato o idoneo) or by sufficient (sufficiente), good (buono), excellent (eccellente o ottimo).

**Credits** (1 credit = 25 hours total work)

1 full academic year = 60 credits

1 semester = 30 credits

A percentage grading distribution will be provided to each Transcript of Records, according to the single class degree and the average of the last three years.

### HR ZAGREB 01:

[http://international.unizg.hr/international\\_students/exchange\\_students/academic\\_information](http://international.unizg.hr/international_students/exchange_students/academic_information)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI 01	<b>Email:</b> international@unina.it <b>Phone:</b> +39-081-2537108/101/579	
HR ZAGREB 01	<b>incoming@unizg.hr</b> +385 1 4698 105	<a href="http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb">http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI 01	<b>Email:</b> international@unina.it <b>Phone:</b> +39-081- 2537108/101/57 9	
HR ZAGREB 01	<b>incoming@unizg.hr</b> +385 1 4698 105	<a href="http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb">http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb</a>

#### 4. Housing

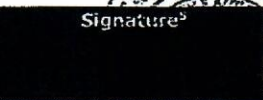

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLIO 1	<b>International Students Union</b>  Largo Santa Maria La Nova, 12 - 1st floor on the left- 80138 Napoli Opening time Mon - Wed - Fri 10 - 14.00 / Tue - Thu 10 - 16.30 Ph. +390810482669  mob. +3932459 47719  <a href="mailto:accomodation@">accomodation@</a>	<a href="http://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-federico-ii">http://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-federico-ii</a>

	isu-services.it: unina@isu- services.it	
HR -ZAGREB0 1	incoming@unizg. .hr	<a href="http://international.unizg.hr/international_students/exchange_students/student_services/housing">http://international.unizg.hr/international_students/exchange_students/student_services/housing</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
I NAPOLI01	IL RETTORE		
HR ZAGREB01	Professor Neven Kusplić, Dean <sup>6</sup>	21/9 2018	Arturo De G... 



\* According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty.

<sup>5</sup> Scanned signatures are accepted