



University of
Zagreb



TRIER UNIVERSITY
OF APPLIED SCIENCES
Umwelt-Campus Birkenfeld
Environmental Campus Birkenfeld

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Sveučilište u Zagrebu (University of Zagreb)	HR ZAGREBO 1	Institutional coordinator: Ida Ogulinac (Ms) erasmus.coordinator@unizg.hr , Tel: +385 1 4698 128 Faculty coordinator: Professor Dražen Vouk E-mail: dvouk@grad.hr +385 1 4639 213	http://international.unizg.hr/international_students/exchange_students
Hochschule Trier, Umwelt-Campus Birkenfeld (Trier University of Applied Sciences, Environmental Campus Birkenfeld)	D TRIER02	International Office: Christoph Lex lex@hochschule-trier.de +49 651 8103 515 Responsible for Environmental Campus Birkenfeld: Daniela Haubrich d.haubrich@umwelt-campus.de +49 6782 17 1843 Dept. Coordinator:	www.umwelt-campus.de English Programs: www.umwelt-campus.de/studyssemester www.imat-

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Prof. Dr. Eckard Helmers e.helmers@umwelt-campus.de +49 6782 17 1213	master.com
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HRZAGREB0 1	D TRIER02	052	Environment	1 st , 2 nd , 3 rd	2 students/10 months	2 students <i>tbd</i>
		071	Engineering and engineering trades			
D TRIER02	HRZAGREB0 1	052	Environment	1 st , 2 nd , 3 rd	2 students/10 months	2 students <i>tbd</i>
		071	Engineering and engineering trades			

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

HRZAGREB01	D TRIER02	052	Environment	1 person * 5 days	1 person * 5 days
		071	Engineering and engineering trades		
D TRIER02	HRZAGREB01	052	Environment	1 person * 5 days	1 person * 5 days
		071	Engineering and engineering trades		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HRZAGREB01	Environment Engineering and engineering trades	Croatian	English(lectures are held in Croatian, consultations in English are provided for foreign students)	B2	B2
DTRIER02	Environment Engineering and engineering trades	German	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D TRIER02 - For information regarding programmes in English, please refer to:
 Master in "International Material Flow Management (IMAT)": www.imat-master.com
 StudySemester "Principles of Sustainable Business": www.umwelt-campus.de/studysemester

HR ZAGREB01: For information regarding **ERASMUS subjects** (consultations in English), please refer to: https://www.grad.unizg.hr/en/international/international_students/erasmus

D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

to be arranged upon request

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR ZAGREB01	10 MAY	10 NOVEMBER
D TRIER02	Autumn semester: October – January/February Application deadline: 15. June (Study Semester: 1. May)	Spring semester: April – July/August Application deadline: 15. December (Study Semester: 1. November)

HR ZAGREBO 01:

The receiving institution will send its decision within 8 weeks.
 A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

D TRIER 02:

Please contact the International Office for individual arrangements.
 Deadlines can change during agreement period.

F. Information

1. Grading systems of the institutions

D TRIER 02:

Conversion of Grades obtained at Hochschule Trier to ECTS-Grades and vice versa is done according to the following table (only as a recommendation):

Grading Scale Germany	ECTS-Grade resulting from German Grade		ECTS-Grade	German Grade resulting from ECTS-Grade
up to 1,5 ("sehr gut")	A	Excellent	A	1,0
1,6 to 2,3 ("gut")	B	Very good	B	1,7
2,4 to 3,3 ("befriedigend")	C	Good	C	2,4
3,4 to 3,7 ("ausreichend")	D	Satisfactory	D	3,4
3,8 to 4,0 ("ausreichend")	E	Sufficient	E	4,0
Below 4,0 ("mangelhaft")	F	Fail	FX,F	5,0

HR ZAGREB 01:

[http://international.unizg.hr/international_students/exchange_students/academic information](http://international.unizg.hr/international_students/exchange_students/academic_information)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HRZAGREB01	incoming@unizg.hr +385 1	http://international.unizg.hr/international_students/exchan

	4698 105	ge_students/before_coming_to_zagreb
D TRIER02	Daniela Haubrich d.haubrich@umwelt-campus.de +49 6782 17-1843	http://www.hochschule-trier.de/index.php?id=5084

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HRZAGRE B01	incoming@unizg.hr , +385 1 4698 105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb
D TRIER02	Daniela Haubrich d.haubrich@umwelt-campus.de +49 6782 17-1843	http://www.hochschule-trier.de/index.php?id=10876&L=1 Health Insurance required



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HRZAGRE B01	incoming@unizg.hr	http://international.unizg.hr/international_students/exchange_students/student_services/housing
D TRIER02	Daniela Haubrich d.haubrich@umwelt-campus.de +49 6782 17-1843	http://www.umwelt-campus.de/ucb/index.php?id=aaa&L=1

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HRZAGREB01	Professor Neven Kuspilić, Dean*	28.08. 2015.	
D TRIER02	Prof. Dr. Eckard Helmers Dept. Coordinator	13.10. 2015	 Prof. Dr. Eckard Helmers Umwelt-Campus HS Trier Pf. 13 80, 55761 Birkenfeld e.helmers@umwelt-campus.de

* According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty.

⁴ Scanned signatures are accepted