

## Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
RECEP TAYYIP ERDOGAN UNIVERSITY	TR-RIZE01	<b>EXTERNAL RELATIONS OFFICE</b> Recep Tayyip Erdogan Universitesi, Zihni Derin Kampusu, 53100 Rize TURKEY +90 464 2236126 (Ext. 4257) <a href="mailto:erasmus@erdogan.edu.tr">erasmus@erdogan.edu.tr</a> <b>Departmental Coordinator</b> Dr. Ali GÜRBÜZ +90 464 223 7518 (Ext.1175) <a href="mailto:ali.gurbuz@erdogan.edu.tr">ali.gurbuz@erdogan.edu.tr</a>	<a href="http://www.erdogan.edu.tr">www.erdogan.edu.tr</a> Course Catalogue: <a href="http://bologna.erdogan.edu.tr/organizasyon.php?kultur=en-US&amp;mod=1">http://bologna.erdogan.edu.tr/organizasyon.php?kultur=en-US&amp;mod=1</a>
University of Zagreb Faculty of civil engineering	HR ZAGREB01	Institutional coordinator: Ida Ogulinac (Ms) <a href="mailto:erasmus.coordinator@unizg.hr">erasmus.coordinator@unizg.hr</a> , Tel: +385 1 4698 128 Faculty coordinator: Professor Dražen Vouk E-mail: <a href="mailto:dvouk@grad.hr">dvouk@grad.hr</a> +385 1 4639 213	<a href="http://international.unizg.hr/international_students/exchange_students">http://international.unizg.hr/international_students/exchange_students</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Study cycle			Number of student mobility periods	
				UG	PG	D	Student Mobility for Studies	Total number of months of the study periods
TR-RIZE01	HR ZAGREB01	0732	Building and civil engineering	2	2		4	20
HR ZAGREB01	TR-RIZE01	0732	Building and civil engineering	2	2		4	20

1<sup>st</sup> cycle of studies: Undergraduate (UG)

2<sup>nd</sup> cycle of studies: Postgraduate (PG)

3<sup>rd</sup> cycle of studies: Doctoral (D)

### Staff Mobility for teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Number of staff mobility for TEACHING periods		
				number of teachers per year	number of weeks	number of teaching hours per week
TR-RIZE01	HR ZAGREB01	0732	Building and civil engineering	1	1	8
HR ZAGREB01	TR-RIZE01	0732	Building and civil engineering	1	1	8

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Recommended language of instruction level <sup>2</sup>	
		Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR-RIZE01	0732	B1	B2
HR ZAGREB01	0732	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

**HR ZAGREB01:** For information regarding **ERASMUS subjects** (consultations in English), please refer to: [https://www.grad.unizg.hr/en/international/international\\_students/erasmus](https://www.grad.unizg.hr/en/international/international_students/erasmus)

### D. Additional requirements

**TR-RIZE01** : Recep Tayyip Erdogan University offers support for students with disabilities.

**HR ZAGREB01:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [incoming@unizg.hr](mailto:incoming@unizg.hr)

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term and Full Academic year* [month]	Spring term* [month]
TR-RIZE01	Receiving application: 31 <sup>st</sup> July Receiving Nomination: 15 <sup>th</sup> July	Receiving application: 30 <sup>th</sup> November Receiving Nomination: 15 <sup>th</sup> November
HR ZAGREB01	10 MAY	10 NOVEMBER

[\* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 5 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

#### 4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2016+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

#### **HR ZAGREB 01:**

The receiving institution will send its decision within 8 weeks.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

### F. Information

#### **1. Grading systems of the institutions**

TR-RIZE01 :

[http://disiliskiler.erdogan.edu.tr/en/?page\\_id=345](http://disiliskiler.erdogan.edu.tr/en/?page_id=345)

#### **HR ZAGREB 01:**

[http://international.unizg.hr/international\\_students/exchange\\_students/academic\\_information](http://international.unizg.hr/international_students/exchange_students/academic_information)

#### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR-RIZE01	Visit the website for details	<a href="http://disiliskiler.erdogan.edu.tr/en/?page_id=347">http://disiliskiler.erdogan.edu.tr/en/?page_id=347</a>
HR ZAGREB01	<a href="mailto:incoming@unizg.hr">incoming@unizg.hr</a> +385 1 4698 105	<a href="http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb">http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb</a>

#### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR-RIZE01	Visit the website for details	<a href="http://disiliskiler.erdogan.edu.tr/en/?page_id=350">http://disiliskiler.erdogan.edu.tr/en/?page_id=350</a>
HR ZAGREB01	<a href="mailto:incoming@unizg.hr">incoming@unizg.hr</a> , +385 1 4698 105	<a href="http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb">http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb</a>


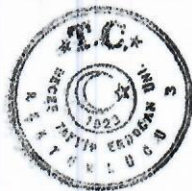


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR-RIZE01	Visit the website for details	<a href="http://disiliskiler.erdogan.edu.tr/en/?page_id=352">http://disiliskiler.erdogan.edu.tr/en/?page_id=352</a>
HR ZAGREB01	<a href="mailto:incoming@unizg.hr">incoming@unizg.hr</a>	<a href="http://international.unizg.hr/international_students/exchange_students/student_services/housing">http://international.unizg.hr/international_students/exchange_students/student_services/housing</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
TR-RIZE01	Spec. Ozan SELCIK Institutional Coordinator Recep Tayyip Erdogan University <a href="mailto:ozan.selcik@erdogan.edu.tr">ozan.selcik@erdogan.edu.tr</a>	01.10.2015	 
HR ZAGREB01	Professor Neven Kuspilić, Dean*	27.10.2015.	 

\* According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 Jul 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty.

<sup>3</sup> Scanned signatures are accepted