



Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff
Mobility

Inter-institutional agreement 2017-2022
between programme countries
[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
University of Granada Vice-Rector's Office for International Relations and Development Cooperation	E GRANADA01	Complejo Admvo. Triunfo, Cuesta del Hospicio, s/n E-18071 Granada Tel.: +34 958 241 990 Fax.: +34 958 243 009 vrinternacional@ugr.es	www.ugr.es http://internacional.ugr.es/
Ana Martínez Vela Vice-Dean for International Relations Escuela Técnica Superior de Ingeniería de Edificación Higher Technical School of Building Engineering		Campus Universitario de Fuentenueva C/ Severo Ochoa s/n. 18071 Granada (Spain) Tel: +34 958 24 61 47 Fax: +34 958 24 31 04 E-mail: etsie_externas@ugr.es	Main: http://etsie.ugr.es/ Teaching guides: http://etsie.ugr.es/ordenacion-academica-grado/grado-edificacion
University of Zagreb Faculty of Civil Engineering Sveučilište u Zagrebu Građevinski fakultet	HR ZAGREB01	Institutional coordinator: Ida Ogulinac (Ms) erasmus.coordinator@unizg.hr Tel: +385 1 4698 128 Faculty coordinator: Professor Dražen Vouk E-mail: dvouk@grad.hr +385 1 4639 213	http://international.unizg.hr/international_students/exchange_students

¹Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle ⁴	Number of student mobility periods ⁵
E GRANADA01	HR ZAGREB01	0732	Building and Civil Engineering	1st	1student*9months
HR ZAGREB01	E GRANADA01	0732	Building and Civil Engineering	1 st 6	1 student for 9 months = 9 months in total

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods ⁷
E GRANADA01	HR ZAGREB01		To be discussed	1 (5)
			To be discussed	1 (5)
HR ZAGREB01	E GRANADA01	0732	Building and Civil Engineering	1 person (5 days)
		0732	Building and Civil Engineering	1 person (5 days)

³ISCED Area Code: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁴ 1st: undergraduate, 2nd: master or 3rd: PhD. Faculties and Schools are only allowed to sign undergraduate mobility exchange agreements. For 2nd (master) or 3rd (PhD) mobility agreements The International School for Postgraduate Studies must be contacted. epinternacional@ugr.es

⁵ Total number of months of the study period.

⁶ Please note that even though 2nd study cycle students are accepted, only 1st cycle courses are offered and therefore these students can only register in these 1st cycle subjects

⁷ Total number of days of teaching periods or average duration

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of Instruction 1	Language of Instruction 2 ⁸	Recommended language of instruction level ⁹	
			Student Mobility for Studies [Minimum recommended level: B1] ¹⁰	Staff Mobility for Teaching [Minimum recommended level: B2]
E GRANADA01	Spanish		B1 ¹⁰	B2
HR ZAGREB01	Croatian	English	B2	B2

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

HR ZAGREB01: Lectures are held in Croatian, consultations in English are provided for foreign students. For information regarding ERASMUS subjects (consultations in English) please refer to: https://www.grad.unizg.hr/en/international/international_students/erasmus

D. Additional requirements¹¹

Additional requirements at the University of Granada

UGR Orientation Week is compulsory for incoming students

The University of Granada has the infrastructure to welcome students and staff with disabilities. See <http://ve.ugr.es/pages/sae>

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

⁸ Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

⁹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

¹⁰ B1 Language accreditation is recommended at undergraduate level and compulsory at master level.

¹¹ To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E GRANADA01	JUNE	OCTOBER
HR ZAGREB01	10 th May	10 th November

2. The receiving institution will send its decision within six weeks.

3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
E GRANADA01 ¹²	September - February	February - July
HR ZAGREB01	October - February	February - July

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

5. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

HR ZAGREB01:

2. The receiving institution will send its decision within 8 weeks.

4. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

F. Information

1. Grading systems of the institutions

University of Granada grading system

In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0- 4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.

¹² See information sheet for the current year <http://internacional.ugr.es/pages/perfiles/socios/socios>

Statistical distribution of grades according to the descriptions in the ECTS users' guide¹³ will be available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>. For mobility where Statistical distribution of grades is not available the University of Granada will apply the conversion table available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>.

HR ZAGREB 01:

[http://international.unizg.hr/international_students/exchange_students/academic information](http://international.unizg.hr/international_students/exchange_students/academic_information)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain
HR ZAGREB01	Phone: +385 (0) 1 4698105 E-mail: incoming@unizg.hr	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros
HR ZAGREB01	Phone: +385 (0) 1 4698105 E-mail: incoming@unizg.hr	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb

¹³http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm



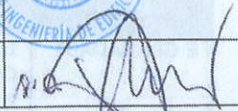

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANAD A01	OFICINA DE GESTION DE ALOJAMIENTOS C/ Doctor Severo Ochoa, s/n Tel.: 00 34 958 244072 Fax: 00 34 958 243134 E-mail: alojamiento@ugr.es	http://estudiantes.ugr.es/alojamientos3/
HR ZAGREB 01	incoming@unizg.hr	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹⁴
E GRANADA01	Signed by delegation of the Rector: Prof. Juan Manuel Santiago Zaragoza Dean of Higher Technical School of Building Engineering	27/10/13	 
HR ZAGREB01	Professor Neven Kuspilić, Dean*	28.10.13	 

* According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty.

¹⁴Scanned signatures are accepted